CCC Unit4 ERP Cloud Migration Newsletter

July 2025
Issue 2

The latest news and progress from the Systems Team
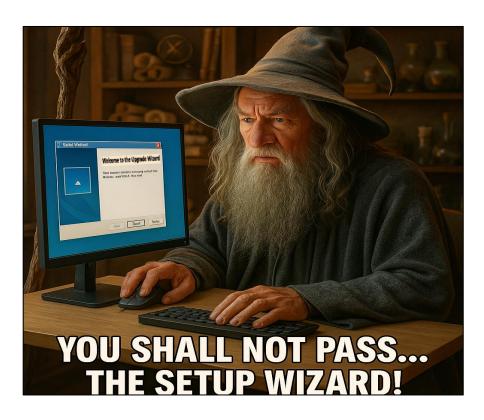
New in this issue

Welcome to the second issue of regular newsletters on the progress of CCC's Unit4 ERP journey to the Cloud.

The plan for the software upgrade of Unit4 ERP to the latest version

Prior to migrating to the Cloud, we need to be on the latest version of the ERP software, so the next step will be to upgrade from version 7.9 to 7.15 using the following high-level steps:

1. Copy the Live version to a Test system to achieve up to date data
2. Upgrade the Test system
3. User testing of the new version on Test system
4. Resolve any identified issues
5. Upgrade Live
6. User acceptance testing of the latest version on Live system
7. Go Live

We are aiming for completion of the software upgrade by the end of September 2025.

YOU SHALL NOT PASS...
THE SETUP WIZARD!

What can we expect from the ERP upgrade?

User testing and implementation will be carried out by key stakeholder groups made up of subject matter experts. Functionality and improvements that were previously not included in the old Web version will be made available, including:

Improved Reporting capability
Mass document upload
Journal accruals

New AI functionality
Various fixes

Questions?

Why are we upgrading?

Being on the latest version of ERP is a prerequisite of migrating to Cloud

Will I need training?

There shouldn't be any changes that would require training to continue with your usual use of the system at this stage. We will contact you if there is new functionality that you can take advantage of

Will there be system downtime?

Yes, there will inevitably be some downtime required, this will be communicated in advance and kept to a minimum

What's next?

After the ERP upgrade, we need to upgrade Report Engine (the reporting software used for such things as budget monitoring and other financial reports).

We have also already tested and assessed the new module called Incoming Invoices which is a unified invoice processing replacement for the currently separate purchase and supplier invoice processes; implementation and user training for invoice processing staff will follow.

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