When you are creating a new role and navigating the recruitment process, it is crucial to understand if the tasks of the role will require the employee to receive [health surveillance](https://intranet/our-people/occupational-health/health-surveillance/) monitoring, to ensure they are safeguarded from any adverse effects of exposure to hazards within their role.

This form can be utilised to assist you in identifying which type of surveillance/ clearance may be required for the new role. Further to completing this form a discussion may then be required with your Health and Safety Advisor (cehealthandsafety@carmarthenshire.gov.uk) to ensure relevant risk assessments are developed for the activities being undertaken

|  |  |
| --- | --- |
| **Job title** |  |

Please state below, any work activities that may expose the employee to [**vibration**](https://www.hse.gov.uk/vibration/introduction.htm) and the duration of these:

Please state below, any work activities that may expose the employee to[**noise**](https://www.hse.gov.uk/noise/advice.htm) and the duration of these:

Please state below, any work activities that may expose the employee to [**skin hazards**](https://www.hse.gov.uk/skin/employ/exposure.htm) and the duration of these.

Please state below, any work activities that may expose the employee to [**respiratory hazards**](https://www.hse.gov.uk/lung-disease/about.htm) and the duration of these:

**Night Working**

If your employee will be required to regularly work at least 3 hours during the ‘night period’ (The night period is 11pm to 6am) then the Working Time Regulations 1998 require the Council to provide night workers with the opportunity of a free health assessment. This can be accessed via the intranet: [Health Surveillance](https://intranet/our-people/occupational-health/health-surveillance/)

**Vulnerable Adults and Children**

If your employee will be required to work with vulnerable adults or children, then they may require to undertake a new employment screening form and be **health cleared** prior to commencing employment.